

**UROLOGY BOARD, COLLEGE OF SURGEONS OF HONG KONG
HIGHER SURGICAL TRAINING IN UROLOGY**

LEARNING AGREEMENT

Trainee _____

Placement _____

Period _____

Year of Training _____

Assigned Educational Supervisor _____

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|--|
| Global objective (commensurate with year of training) |
| Programme Supervisor's Objective Statement |
| |

| |
|---|
| Objective setting |
| Part 1. Topics of particular interest for this placement |
| |
| Part 2. Proposed Actions to meet learning objective |
| Learning opportunities |
| Workplace learning |
| |
| Formal learning |
| |
| Self-directed learning/ project |
| |

Assessment

Practice based assessment

Examination/ test

Audits/ research

Part 3. Comments

Comments by Trainee

Comments by Trainer

Part 4. Sign off and complete

Trainee sign off and date

Assigned Educational Supervisor sign off and date

Interim Review (Mid of placement period)

Part 1. Review and update details

Review on Global objective and Topics of interest

Progress on learning opportunities

Progress on assessment

Progress on audit/ research

Part 2. Comments by the Trainee

Comments

Trainee sign off and date

Part 3. Comments by the Assigned Educational Supervisor

Comments

Assigned Educational Supervisor sign off and date

| |
|--|
| Final review (End of placement period) |
| Part 1. Review and update details |
| <div style="border: 1px solid black; padding: 5px; min-height: 80px;"> <p>Achieved objectives and covered topics of interest</p> </div> |
| <div style="border: 1px solid black; padding: 5px; min-height: 80px;"> <p>Completed learning activities</p> </div> |
| <div style="border: 1px solid black; padding: 5px; min-height: 80px;"> <p>Completed assessments</p> </div> |
| <div style="border: 1px solid black; padding: 5px; min-height: 80px;"> <p>Progress on audit/ research</p> </div> |
| Part 2. Progress against Global Objective |
| Part 3. Comments from Assigned Educational Supervisor |
| <div style="border: 1px solid black; padding: 5px;"> <p>General statements (give reason if mark no)</p> <p>1. The trainee's reflective practice was satisfactory. Yes ()/ No ()</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Reason</div> <p>2. The trainee followed an agreed timetable and on call rota. Yes ()/ No ()</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Reason</div> <p>3. There are no unresolved issues. Yes ()/ No ().</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Reason</div> </div> |
| <div style="border: 1px solid black; padding: 5px;"> <p>Overall summary statement</p> <p>1. Overall Performance</p> <p>2. Strengths</p> </div> |

3. Areas for development

Recommendations Tick the appropriate option

Trainee should progress to the next placement with no particular action required

Trainee should progress to the next placement with targeted training or development in the next placement

Trainee should not progress to next placement without completing targeted training or development

Recommended targeted training or development

Assigned Educational Supervisor sign off and date

Part 4. Comments from Trainee

General statements tick if agree

I attended an induction programme

Learning opportunities were provided with an agreed timetable and on call rota

I attended an educational programme

There are no unresolved issues.

Self-reflective statements

1. Self-perceived overall performance

2. Self-perceived strengths

3. Self-perceived areas for development

Requests relevant to further training

Trainee sign off and date

I have read the comments from my Assigned Educational Supervisor