



THE COLLEGE OF SURGEONS OF HONG KONG

NOTICE FOR APPLICANT OF HIGHER SURGICAL TRAINEE

To enter the Higher Surgical Training Programme of the College of Surgeons of Hong Kong (CSHK), applicants must fulfill the following requirements:

- ✓ One must be fully registered with the Medical Council of Hong Kong
- ✓ One must obtain the Ordinary Membership of the College
- ✓ One must have passed the Conjoint Selection Exercise of Higher Surgical Trainees held by the Hospital Authority of Hong Kong and the College
- ✓ One must obtain a Higher Surgical Training post from an approved training unit/institution in Hong Kong

Please read the followings carefully before registering the Higher Surgical Training with the College.

- 1) Trainees who have passed the Membership Examination of the Hong Kong Intercollegiate Board of Surgical Colleges (MHKICBSC) in Hong Kong and satisfactorily complete the basic surgical training MUST apply for Ordinary Membership of the College of Surgeons of Hong Kong (MCSHK) and *passed Conjoint Selection Exercise Admission to Higher Surgical Training* before they can register as Higher Surgical Trainee of the College. Those who have not registered with the College of Surgeons of Hong Kong or have not been admitted as an Ordinary Member of the College are not allowed to sit for the Fellowship Examination.
- 2) All Higher Surgical Trainees must submit the registration form to the Education & Examination Committee via the Secretariat of CSHK within the first month of Higher Surgical Training. It is the responsibility of the applicant to make sure the application form reach our office on time. Late application or incomplete application will not be accepted. No allowance will be made for postal or other delays. **Late submission will render the respective training period NOT recognized.**
- 3) All applicants are required to submit the following documents together with the Higher Surgical Trainee Registration Form in order to complete the application process:
 - Curriculum Vitae (C.V.)
 - Certified True Copy of other relevant examinations/qualifications (if any)

A crossed cheque of HKD 1,500 (Annual Registration Fee) should be made payable to "The College of Surgeons of Hong Kong Limited". The cheque will be returned to the applicant by post if the application is unsuccessful.

A processing fee of HKD 100 will be charged for any unsuccessful application, including incomplete application. It is the applicant's responsibility to ensure that they fulfil the eligibility criteria, and to make sure all required documentation and fees are submitted by the required date.

Higher Surgical Trainees are required to pay their registration fee annually within the first month of the year until they have completed their Higher Surgical Training.

- 4) The appointment to a hospital **must be certified** by the respective supervisor before the respective training period could be recognized and registered.
- 5) A registered trainee will receive a Guide to Surgical Training upon successful registration including the following documents:
- Rules & Regulations for Higher Surgical Trainee
 - Eligibility for Ordinary Membership / Higher Surgical Training / Examination Eligible Candidate / Fellowship / Fellowship Without Examination
 - Notice for Applicant of Higher Surgical Trainee
 - Mandatory Courses for Higher Surgical Trainee
 - Guidance Notes for Research Requirements
 - Guidelines on Major Operation for Higher Surgical Trainee
 - Index Operation Fulfillment Form(*applicable only to Higher Surgical Trainees in General Surgery*)
 - Principles and Guidelines on Continuing Medical Education(CME) and Continuing Professional Development(CPD)
 - Policy on Annual Subscription
 - Logbook Order Form
 - Update of Personal Information
 - Half-yearly Assessment Forms

Relevant forms can be downloaded from the website of CSHK at <http://www.cshk.org>. You may also refer to the website for further details.

Application should be sent to:

The College Secretariat (HST Registration)

The College of Surgeons of Hong Kong
Rm 601, Hong Kong Academy of Medicine Jockey Club Building
99 Wong Chuk Hang Road, Aberdeen, Hong Kong

For general enquiry, please contact the College Secretariat:

Tel: (852) 2871 8799

Fax: (852) 2515 3198

Email: info@cshk.org