

# THE COLLEGE OF SURGEONS OF HONG KONG

## THE REQUIRED SUPPORTING DOCUMENTS FOR APPLICATION FOR SPECIALTY FELLOWSHIP EXAMINATION IN PLASTIC SURGERY

The followings should be submitted when applying for the Specialty Fellowship Examination in Plastic Surgery:-

1. Completed application form
2. Certified true copy of your basic medical degree
3. Certified true copy of Ordinary Membership Certificate of the College of Surgeons of Hong Kong
4. Certified true copy of CSHK Certificate of Completion of Research Requirement
5. Period of training experiences (i.e. from dd/mm/yy to dd/mm/yy) should be specified on the application form **must be signed by the parent hospital supervisor or consultant together with hospital stamp.**  
*\*Stamps must be in English.*
6. Supporting letter from Chief of Service/training supervisor certifying fulfilment of 42-month of training. (For applicants who will reach their required training period by 30<sup>th</sup> June 2017).
7. Certified true copy of Certificates of **COMPLETION** of mandatory courses:
  - Advanced Burns Life Support Course or Emergency Management of Severe Burns
  - Advanced Trauma Life Support Course (ATLS)   
(*proof of successful pass on the course is required*)
  - AO Basic Maxillofacial Course
  - Microsurgery Skills Workshop
  - Research Training Workshop
8. A crossed cheque made payable to "**The College of Surgeons of Hong Kong Limited**".
9. Two passport photographs with your name on the back of the photographs.
10. Annual Registration Fee of HST/EEC of the exam year and those in arrears are paid.

Copies of letters and certificates will only be accepted if they have been verified as true copies by the Consultant or authorised hospital official and stamped with the hospital stamp. (The signature (*name of verifier should be stated*) and hospital stamp must be original) **All stamps must be in English.**

It is the applicant's responsibility to ensure that they fulfil the eligibility criteria, and to make sure all required documentation and fee are submitted by the required date. **Late application or incomplete application will not be accepted. No allowance will be made for postal or other delays.**

**Late applications or incomplete applications will be returned to the applicants.** Applications with all supporting documents **MUST reach** the College Secretariat on or before the closing date as stipulated in the examination calendar. Application received will be acknowledged by email.