

Functional Module - Log Book

Platform	Website and App
Description	BSTs are required to submit their operation records to the logbook within the stipulated deadline (set by the College admin). The logbook book summary (Annex 1) and logbook summary report (Annex 2) should be submitted together with the half-yearly assessment.

Workflow	BST	College Admin
Input operation record	<ul style="list-style-type: none"> ● Select date of operation (today by default). The available date range is from 14 days before the date by default. ● Working Specialty will default as the setting in BST rotation. ● Choose among (scrolling list): “Specialty” (including Emergency) “Type of Operation” “Procedure Name” “Supplementary information (Optional)” “Type”>Ultra Major/ Major/ Intermediate/ Minor ● A category of “Others” for trainees to fill in operations that are not on the list ● “Search Keywords” function to enable the typing of initial letters to display the correct operation from the common list ● If there is more than one procedure applied, BST can continue to add the additional procedures. ● Choose role “Chief Surgeon”, “Surgeon under supervision” or “Assistant”, etc. (tick box) ● Choose the supervised trainer (optional) ● Can type in or scan thru the app for Hospital Number / Outpatient number (this function developed for future use). ● To click a box “declaration of giving true information” and SUBMIT ● Logbook summary and logbook summary report (stats from submitted operation record/logbook summary) will be shown 	<ul style="list-style-type: none"> ● Submitted records might be checked by Training Supervisors during Half-Yearly Assessment before the Accreditation Committee meeting ● In case of discrepancy, modification right (with time limit) would be granted to trainees by College admin